

# NATIONAL TAIWAN NORMAL UNIVERSITY

## Regulation for the Establishment of the Office of Bilingual Education

Regulation ratified at the 7th Academic and Executive Leadership Joint Briefing  
on November 3rd, 2021

- Article I. The National Taiwan Normal University (NTNU or “the University”) establishes the Office of Bilingual Education (OBE or “the Office”) to achieve the goals stated in NTNU Strategic Plan, bringing all the relevant stakeholders together to formulate policies, allocate resources, implement strategies, and to execute the BEST Program.
- Article II. OBE shall be led by a Director, who will be assisted by a Deputy Director, an executive secretary, and several administrative assistants.
- Article III. The responsibilities of the Office shall be as follows:
- A. Bring all relevant stakeholders together to formulate policies, allocate resources, and implement strategies on English Mediated Instruction (EMI).
  - B. Keep abreast of current EMI policies, bylaws, and all amendments.
  - C. Allocate resources, provide support to colleges, departments, and institutes on EMI courses and strategy implementations.
  - D. Track the progress, performance indicators, and the budget implementation efficacy of the program regularly.
  - E. Hold annual program evaluation conference to formulate new annual strategies.
- Article IV. To ensure all policies adopted can be fully implemented, NTNU will set up the following complementary committees:
- A. The Consultative Committee: The committee shall consist of 7-9 members, with the President of the University serving as the committee chair. The committee shall consist of the Executive Vice President of the University, Vice President for Academic Affairs, 3-4 EMI specialists, such as renowned EMI scholars or professionals, and 1-2 NTNU EMI faculty to provide essential feedback and recommendations to OBE.
  - B. The Implementation Committee shall be chaired by the President of NTNU; other committee members include the Executive Vice President of the University, Vice President for Academic Affairs, Vice President of International Affairs, and the deans of the constituent colleges of the University.
- Article V. OBE shall hold meetings regularly to discuss EMI policies, strategies, and implementation efficacy.

Article VI. Matters not covered herein shall be subject to relevant regulations of NTNU.

Article VII. Upon ratification by the Academic Leadership Briefing, the current regulation, or any of its amendments, will be effective and implemented once approved by the NTNU President.