

# NATIONAL TAIWAN NORMAL UNIVERSITY

## Regulation for the Establishment of the Office of Bilingual Education

November 3, 2021 Passed by the 7th Academic Affairs Meeting, fall semester,

Academic Year 2021–22

- Article 1 The National Taiwan Normal University (NTNU )establishes the Office of Bilingual Education (OBE) to achieve the goals stated in NTNU Strategic Plan,bringing all the relevant stakeholder together to formulate policies, allocate resources and the implement strategies and to execute the BEST Program.
- Article 2. OBE shall be convened by the President of NTNU. Structurally, the office will be led by its Director, who will be assisted by a Deputy Director, an Executive Secretary , and several administrative assistants.
- Article 3. The responsibilities of the office shall be as follows:
- I. Bringing all relevant stakeholders together to formulate policies, allocate resources, and implement strategies.
  - II. Review and adjust current EMI policies and bylaws.
  - III. Reallocate resources, provide EMI course support, assist all the colleges and departments expand current EMI training.
  - IV. Track the progress, performance indicator and the budget implementation efficiency of the program regularly.
  - V. The annual management examination conference will be organise to draw up the new annual strategies of the program.
- Article 4. To ensure all policies adopted can be fully implemented,NTNU will set up two complementary committees shall be as follows:
- I. The **Consultative Committee** shall consisted of 7-9 members, convened by the President of NTNU. Vice President , Vice President for Academic Affair and 3-4 EMI specialists, such as renowned EMI scholars or professionals and 1-2 NTNU EMI faculty to provide essential feedback and recommendations to OBE.
  - II. The **Implementation Committee** shall be convened by the President of NTNU; Vice President , Vice President for Academic Affair, Vice President for Academic Affair, Vice President of the International Affairs and the nine Deans of the colleges.
- Article 5. Regular and frequent meetings will be held to discuss EMI policy and strategy.
- Article6. Others unstated situation will be handled in accordance with the relevant regulations of NTNU.
- Article7. After the regulation is passed, it will be sent to the President for approval and implemented, and the same will apply when it is amended.